

EXHIBITOR APPLICATION 2023

North Bay Science Discovery Day
Saturday, March 11, 2023 | Public Hours: 10:00am to 4:00pm
Sonoma County Event Center and the Fairgrounds
1350 Bennett Valley Road, Santa Rosa, CA 95404

Exhibit Coordinator: Lyman Black at blackld@aol.com
Chair: Steven Worker at smworker@ucanr.edu

Applications due by January 15, 2023

Exhibitors are made up of companies, agencies, businesses, schools, clubs, or other groups of people who want to engage children with a hands-on or demonstration science, technology, engineering, or mathematics (STEM) activity. The target age for the event is 4th through 8th grade, although children of all ages attend.

All exhibits are to have engaging activities that promote STEM and must be reviewed and approved by the organizing committee. Keep in mind: (a) exhibitors are not allowed to sell anything; (b) solicitations of donations are not allowed; and (c) giveaways of candy or food items are not allowed.

Standard: 2 tables and 2 chairs provided. Free wifi available.

*** Required**

1. First (Legal) Name *

2. Last (Legal) Name *

3. Work Phone *

Please enter in format 555-555-5555

4. Preferred Name (First & Last)

5. Cell Phone *

Please enter in format 555-555-5555

6. Will there be a different onsite contact at the event? Or, should anyone else receive event notifications?

Mark only one oval.

Yes *Skip to question 7*

No *Skip to question 18*

Skip to question 18

Onsite Contact & Other Contacts

7. Onsite Contact First Name *

8. Onsite Contact Last Name *

9. Onsite Contact Email *

10. Onsite Contact Work Phone *

Please enter in format 555-555-5555

11. Onsite Contact Cell Phone *

Please enter in format 555-555-5555

12. Other Contact #1: Full Name

13. Other Contact #1: Cell Phone

Please enter in format 555-555-5555

14. Other Contact #1: Email

15. Other Contact #2: Full Name

16. Other Contact #2: Cell Phone

Please enter in format 555-555-5555

17. Other Contact #2: Email

Organization Information

18. Full (Legal) Exhibitor Organization Name *

Name of your organization, institution, or affiliated school/club/group **** If you are part of a University, college, school, list that institution here and your group/department below

19. Specific department or group name (if applicable)

20. Short Exhibitor Name *

How would you like your exhibitor name to appear on signs and materials? 75 characters or less

21. Organizational mailing address

Include street, city, state, and zip

22. Organization Website URL/Link *

23. Organization Logo

Files submitted:

24. Is your exhibit a robotics team? *

Mark only one oval.

Yes Skip to question 25

No Skip to question 27

Skip to question 27

Robotics Team

25. Name of Robotics Team *

26. Robotics Competition Team Number *

Exhibit Details

Your activity title, inquiry question, and description are used to determine the appropriateness for the North Bay Science Discovery Day. Please be thorough in your description so we can understand your activity, needs, and identify any overlap with other activities. All activities must contain a hands-on or demonstration component to be approved.

27. Activity Title (for marketing) *

Maximum 125 characters

28. Activity Inquiry Question (for marketing) *

Science is about inquiry and questioning. To help spark curiosity and interest at the North Bay Science Discovery Day, each activity should be framed by an inquiry question. The inquiry question is printed in the program.

29. Activity Description *

Maximum 1,024 characters

30. (Optional) Additional Inquiry Questions. If your exhibit will include multiple activities, please list additional inquiry questions here. (Each question maximum 125 characters)

Maximum 125 characters per inquiry question.

31. Estimated Time to Participate in Activity *

Mark only one oval.

- Less than 5 minutes
- 5 to 9 minutes
- 10 to 15 minutes
- More than 15 minutes

32. Appropriate Age Range *

Check all that apply.

- 0-5 years old (birth to kindergarten)
- 6-8 years old (lower elementary school)
- 9-11 years old (upper elementary school) [festival target age]
- 12-14 years old (middle school) [festival target age]
- 15-18 years old (high school)
- 19+ adults

33. How many people can interact with the activity at a time? *

Mark only one oval.

- 1 or 2
- 3 to 5
- 6 to 9
- More than 10

34. Describe any giveaways or handouts. This includes promotional materials, bags, or other items you will provide to attendees. We want to keep the event as green as possible; please do not conduct giveaways unless there is a clear educational or informational value to the attendees.

Maximum 1,024 characters

35. Student Volunteer Opportunity

We hope exhibitors are willing to provide high school and college students opportunities to learn more about STEM. Please indicate if you would be willing to host students as exhibitor assistants during the event.

Check all that apply.

Exhibitor Assistant: Students help with your Discovery Day activity during the event.

36. Student Volunteer Opportunity - Number of Students Preferred

Mark only one oval.

0

1

2

3

4

5

Exhibitor Logistics

37. Planned Setup Time(s) *

Check all that apply.

Friday, March 10, 2:00-7:00 p.m.

Saturday, March 11, 7:00-10:00 a.m.

38. We provide 2 tables and 2 chairs at each booth. Please indicate if you need additional tables or chairs.

39. Describe items or equipment brought onsite

Maximum 1,024 characters

40. Risk Assessment *

Check all that apply.

- None
- Food
- Water
- Fire
- Projectiles
- Animals
- Chemicals
- Other: _____

41. Risk Assessment Description: How you plan to use any items checked above,

42. Electricity required? *

Mark only one oval.

No

Yes

43. Description of item(s) requiring electricity

Please be thorough and list each item requiring electricity. If not completely known, specify the number of outlets needed. Be sure to include if any of the items have a non-standard electrical plug.

44. Water requested? *

Mark only one oval.

No

Yes

45. Description of item(s) requiring water

46. Additional comments and questions

Please use this space to describe any additional requirements or special needs about your exhibit. For example, note if your exhibit should be placed to another organization's exhibit. The more you tell us in advance, the better we can work to delivery what you need for a successful experience. Fees may apply to special needs.

Fee
Classification

You will be invoiced following confirmation of entry. If you have any questions regarding our fee structure, please email us at info@northbayscience.org.

47. Summary of Fees Below *

Mark only one oval.

- Festival Sponsor (included) *Skip to question 49*
- Public K-12 School (waived) *Skip to question 49*
- Non-Profit (\$150) *Skip to question 49*
- For-Profit Business - Standard Booth (\$250) *Skip to question 49*
- For-Profit Business - Premium Booth (\$350) *Skip to question 49*
- Request Fee Waiver or Reduction *Skip to question 48*

Skip to question 49

Request Fee Waiver or Reduction

48. Request Fee Waiver or Reduction. Please let us know the reasons for your request for a fee waiver or reduction.

Terms and Conditions

<https://www.northbayscience.org/exhibitor-info>

49. Terms and Conditions *

Please read Terms & Conditions at <https://bit.ly/3CljI8t>

Mark only one oval.

I have read and agree to the terms and conditions and that all information provided on this form is accurate.

50. Confirmation of Nondiscrimination *

The University of California Cooperative Extension (UCCE) does not discriminate in its programs. UCCE is prohibited by law from providing services to or be in cooperation with any group which does discriminate. We are required by the US Department of Agriculture to maintain documentation of nondiscrimination by all groups with which we work.

Mark only one oval.

I affirm this organization does not discriminate in its policies or practices

51. Insurance Requirement *

Exhibitors are required to provide a certificate of insurance for the "2023 North Bay Science Discovery Day" naming the following entities as additionally insured: The Regents of the University of California, Sonoma County Fair and Exposition Inc., County of Sonoma, and the Buck Institute for Research on Aging, their officers, agents, and employees."

Mark only one oval.

I will provide a certificate of insurance emailed to info@northbayscience.org.

You will receive a copy of your responses from "Google Forms <forms-receipts-noreply@google.com>" with a link to edit your response.

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